

FRANKLIN COUNTY BOARD OF EDUCATION

REQUEST TO AMEND BUDGET

DATE: \_\_\_\_\_

REQUESTED BY: \_\_\_\_\_ LOCATION: \_\_\_\_\_

PROPOSED BUDGET AMENDMENT

CHECK ONE: NET INCREASE: \_\_\_\_\_ NET DECREASE: \_\_\_\_\_ NEUTRAL: \_\_\_\_\_

AMOUNT OF INCREASE: \$ \_\_\_\_\_

FUND CODE TO INCREASE: \_\_\_\_\_

FUND PROGRAM FUNCTION OBJECT FACILITY MODIFIER

AMOUNT OF DECREASE: \$ \_\_\_\_\_

FUND CODE TO DECREASE: \_\_\_\_\_

FUND PROGRAM FUNCTION OBJECT FACILITY MODIFIER

EXPLANATION OF BUDGET AMENDMENT (include a short description of use of funds, benefits, and reason this budget request was not include in the original budget if request is made after budget process has been completed) additional information may be provided on backside of form:

Recommended By: \_\_\_\_\_

Title: \_\_\_\_\_

Reviewed and Recommended by: \_\_\_\_\_

Finance Director

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Superintendent